

# WATERFORD TOWNSHIP BOARD OF EDUCATION



## BOARD MEETING MINUTES

MAY 18, 2016

### I. MEETING CALLED TO ORDER – 6:07 p.m.

#### A. FLAG SALUTE

#### B. ROLL CALL

Members Present: Terri Chiddenton, Fran DiRocco, Carol Friant, Dan Hoover, Kim Hurley, Roseanna Iles, Eva Suriani, Robert Walsh, Maria Yeatman

Members Absent: None

Others Present: Jason M. Eitner, Superintendent; Daniel J. Fox, School Business Administrator/Board Secretary; Audra Pondish, Solicitor

#### C. MOTION TO APPROVE BUSINESS NOT ANTICIPATED AT THE TIME OF THE AGENDA PURSUANT TO BOARD POLICY

A motion was made by Kim Hurley, seconded by Carol Friant and carried by unanimous consent to approve emergency items to be added to the agenda – One addendum (Closed Session; Reorganization; Business – Operations)

#### D. CLOSED SESSION

A motion was made by Roseanna Iles, seconded by Kim Hurley and carried by unanimous consent to adjourn to closed session, 6:12 p.m.

#### E. MOTION TO APPROVE THE RETURN TO OPEN SESSION

A motion was made by Roseanna Iles, seconded by Maria Yeatman and carried by unanimous consent to return to open session, 7:37 p.m.

#### F. MISSION STATEMENT

Eva Suriani read the Board's Mission Statement.

### STUDENTS OF THE THIRD MARKING PERIOD

Mr. Eitner presented certificates for "Student of the Marking Period" to the following: Atco Elementary School – *Eric Fudala* – 1<sup>st</sup> grade, Ms. Chiodi; Thomas Richards School – *Charly Murtha* – 2<sup>nd</sup> grade, Mrs. Handzus & *Kole Bagnell* – 3<sup>rd</sup> grade, Mrs. Borman; Waterford Elementary School – *John Kane* – 4<sup>th</sup> grade, Mrs. Agoston, *Gavin West* – 5<sup>th</sup> grade, Mrs. Kalusa & *Duri Lake* – 6<sup>th</sup> grade, Ms. Catania.

### EMPLOYEE OF THE THIRD QUARTER

Mr. Hair presented a certificate for "Employee of the Quarter" to Pat Habinowski, Secretary at the Waterford Elementary School.

### II. PRESENTATION – *Environmental Commission T-Shirt Contest Winners*

Terri Chiddenton presented awards to the winners of the Environmental Commission T-Shirt Contest.

**III. SUPERINTENDENT'S REPORT**

1. Action Item(s)

A motion was made by Kim Hurley, seconded by Fran DiRocco and carried by unanimous consent to approve the following:

- a. Harassment, Intimidation and Bullying (HIB) Report as presented by the superintendent.
- b. The Fire/Security Drill Log as follows:

Date	School	Time	Type of Drill	Number of Students	Number of Staff
4/5/16	Atco	8:45 a.m.	Bus Evacuation	226	10
4/6/16	TR	2:01 p.m.	Shelter-in-Place	251	47
4/6/16	TR	8:30 a.m.	Bus Evacuation	100	7
4/12/16	Atco	9:03 a.m.	Shelter-in-Place	214	54
4/20/16	WES	10:40 a.m.	Fire	339	87
4/21/16	TR	1:28 p.m.	Fire	246	43
4/26/16	WES	2:00 p.m.	Lockdown	334	87
4/26/16	Atco	1:50 p.m.	Fire	217	55

**IV. MEETING OPEN TO THE PUBLIC.** The following people addressed the board at this time:

Dawn Agoston, WTEA President, Anthony Drive – Excessive moves hurt morale.

John Agoston, Anthony Drive – How much has board spent on investigations? Does the board support the superintendent?

Dali Kilpatrick, Pestleton Road – Please put the phone down/away; Superintendent's letter had too many complaints about Waterford Schools; Can't use PARCC as gauge; Board needs to unite.

**V. REORGANIZATION**

1. Action Item(s)

A motion was made by Terri Chiddenton, seconded by Roseanna Iles and carried by unanimous roll call vote to approve the following:

- a. Resolution awarding a contract to Garrison Architects as Architect from July 1, 2016 through June 30, 2017 as attached.
- b. Resolution awarding a contract to Bowman & Company, LLP as Auditor from July 1, 2016 through June 30, 2017 as attached.
- c. The following as authorized depositories:
  - Republic Bank
  - NJ Cash Management Fund
  - Other banks as needed for CDs to be given to the highest bidder
- d. Resolution awarding a contract to Cornerstone Insurance Group as Health Benefits Insurance Consultant from July 1, 2016 through June 30, 2017 as attached.
- e. Resolution awarding a contract to Hardenbergh Insurance Group as Property/Liability Insurance Consultant from July 1, 2016 through June 30, 2017 as attached.
- f. Resolution awarding a contract to Wade, Long, Wood & Long, LLC as Negotiator/Labor Consultant from July 1, 2016 through June 30, 2017 as attached.

- g. Resolution awarding a contract to Julian Maressa, D.O. as School Physician/Medical Inspector from July 1, 2016 through June 30, 2017 as attached.
- h. Resolution awarding a contract to Wade, Long, Wood & Long, LLC as Solicitor from July 1, 2016 through June 30, 2017 as attached.
- i. Appointment of Daniel J. Fox to the following positions from July 1, 2016 through June 30, 2017:
  - Board Secretary
  - Investment Officer
  - Public Agency Compliance Officer
  - Purchasing Agent
  - Custodian of Records
- j. Appointment of James Weaver to the following positions from July 1, 2016 through June 30, 2017:
  - Integrated Pest Management Coordinator
  - Asbestos Management Officer
  - PEOSHA Officer/Coordinator
  - Indoor Air Quality Designee
  - Right-to-Know Officer
- k. Appointment of Patrick Davidson to the following positions:
  - Affirmative Action Officer
  - 504 Committee Coordinator
- l. Appointment of Omni Financial Group as Third Party Administrator for 403B Plans.
- m. Petty Cash Funds in accordance with N.J.A.C. 6A:23A-16.8 as attached.
- n. Resolution establishing the bid and quote threshold as attached.
- o. To authorize the superintendent to approve the payment of bills between board meetings. Any bills paid in this manner shall be presented to the board for approval at its next regular meeting.
- p. Tax Requisition pursuant to R.S. 54:4-75 as attached.
- q. Annual Tuition Rates for the 2016/2017 school year as attached.
- r. Adoption of Substitute Pay Rates for the 2016/2017 school year as attached.
- s. The Courier Post and/or the Central Record as the official newspapers for the district.
- t. Permitted Student Records pursuant to N.J.A.C. 6A:32-7 as attached.
- u. To appoint Jason Eitner and John Lavell as Homeless Liaisons for the 2016/2017 school year.
- v. To authorize private schools for the disabled to not charge students for reduced and/or paid meals provided as part of their educational program in compliance with the N.J. Department of Agriculture's Child Nutrition Program Regulations. This shall be in effect from July 1, 2016 through June 30, 2017.

## VI. MINUTES

A motion was made by Roseanna Iles, seconded by Carol Friant and carried by unanimous consent to approve the following:

1. Work Session - April 13, 2016
2. Closed Session – as redacted - April 20, 2016
3. Board Meeting - April 20, 2016

**VII. COMMITTEE REPORTS**

**A. EDUCATION & PUBLIC RELATIONS**

**1. PROGRAM (2000)**

a. Action Item(s)

A motion was made by Kim Hurley, seconded by Fran DiRocco and carried by unanimous consent to approve the following:

- (1) "Hats on for Field Day" fundraiser at the Waterford Elementary School on May 27, 2016. Students who donate a dollar can wear a hat all day.
- (2) "Lip Sync Battle" fundraiser to benefit field day for all three buildings. The event will be held in the Waterford Elementary School cafeteria on June 2, 2016 from 6:00 p.m. – 8:00 p.m. Staff from all buildings will compete. Parents, teachers and students that attend as an audience member will donate a small admission fee of \$1.00.
- (3) Third grade students from the Thomas Richards School to take their orientation trip to the Waterford Elementary School on Monday, June 13, 2016 from 9:30 a.m. to 11:30 a.m. The cost of the buses will be \$400 and will be paid for out of the Thomas Richards School budget.

**2. PUPILS (5000)**

a. Action Item(s)

A motion was made by Fran DiRocco, seconded by Roseanna Iles and carried by unanimous consent to approve the following:

- (1) A 2015/2016 Tuition Contract with Washington Township Board of Education for homeless student #7143364423 attending Thomas Richards School from November 13, 2015 – June 30, 2016 at a cost to Washington Township of \$10,602.54.
- (2) A 2015/2016 Tuition Contract with High Point Regional School District for student #8673297723 attending The Archway School from July 1 – August 19, 2015 at a cost to High Point of \$11,852.75.
- (3) A 2015/2016 Tuition Contract with Pemberton Township Board of Education for student #7963748265 attending Waterford Elementary School from September 1, 2015 – March 29, 2016 at a cost to Pemberton of \$9,603.75.
- (4) A 2015/2016 Tuition Contract with Pemberton Township Board of Education for student #4619185813 attending Hammonton Middle School from September 1, 2015 – March 29, 2016 at a cost to Pemberton of \$9,672.16.
- (5) A 2014/2015 Tuition Contract with Pemberton Township Board of Education for student #7963748265 attending Waterford Elementary School from March 30 – June 30, 2015 at a cost to Pemberton of \$9,373.50.

- (6) A 2014/2015 Tuition Contract with Pemberton Township Board of Education for student #4619185813 attending Hammonton Middle School from March 30 – June 30, 2015 at a cost to Pemberton of \$3,839.50.
- (7) The out-of-district placement and aide for student #48549 at Bancroft for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$289.39 per diem (180 days)
  - School Year – 1:1 Aide \$154.00 per diem (180 days)
  - Extended School Year Tuition \$289.39 per diem (32 days)
  - ESY – 1:1 Aide \$154.00 per diem (32 days)
  - TOTAL \$93,998.68
- (8) The use of the Gloucester County Special Services School District /CRESS for itinerant services for the 2016/2017 school year. See attached rate sheet.
- (9) The out-of-district placement and aide for student #10015 at Kingsway Learning Center for the 2016/2017 school year.
- School Year Tuition \$284.48 per diem (180 days)
  - School Year – 1:1 Aide \$152.00 per diem (180 days)
  - Extended School Year Tuition \$284.48 per diem (30 days)
  - ESY – 1:1 Aide \$91.00 per diem (30 days)
  - TOTAL \$89,830.80
- (10) The out-of-district placement for student #47722 at Kingsway Learning Center for the 2016/2017 school year.
- School Year Tuition \$284.48 per diem (180 days)
  - Extended School Year Tuition \$284.48 per diem (30 days)
  - TOTAL \$59,740.80
- (11) The out-of-district placement and aide for student #5918423752 at HollyDELL School for the 2016/2017 school year.
- School Year Tuition \$398.25 per diem (180 days)
  - School Year – 1:1 Aide \$179.00 per diem (180 days)
  - Extended School Year Tuition \$398.25 per diem (34 days)
  - ESY – 1:1 Aide \$179.00 per diem (34 days)
  - TOTAL \$123,531.50
- (12) The out-of-district placement and aide for student #47234 at Bancroft School for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$318.41 per diem (180 days)
  - School Year – 1:1 Aide \$154.00 per diem (180 days)
  - Extended School Year Tuition \$154.00 per diem (34 days)
  - ESY – 1:1 Aide \$154.00 per diem (34 day)
  - TOTAL \$101,095.74
- (13) The out-of-district placement and aide for student #47948 at Y.A.L.E. School – Southeast for the 2016/2017 school year.
- School Year Tuition \$343.64 per diem (180 days)
  - School Year – 1:1 Aide \$185.71 per diem (180 days)
  - Extended School Year Tuition \$343.64 per diem (30 days)
  - ESY – 1:1 Aide \$185.71 per diem (30 days)
  - TOTAL \$111,163.50

- (14) The out-of-district placement for student #6099927048 at Y.A.L.E. School – Cherry hill for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$267.75 per diem (180 days)
  - Extended School Year Tuition \$267.75 per diem (30 days)
  - TOTAL \$56,227.50
- (15) The out-of-district placement for student #10614 at Archbishop Damiano School for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$239.24 per diem (180 days)
  - Extended School Year Tuition \$239.24 per diem (30 days)
  - TOTAL \$50,240.40
- (16) The out-of-district placement and aide for student #9284940533 at Kingsway Learning Center for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$284.48 per diem (180 days)
  - School Year – 1:1 Aide \$162.00 per diem (180 days)
  - Extended School Year Tuition \$284.48 per diem (30 days)
  - ESY – 1:1 Aide \$101.00 per diem (30 days)
  - TOTAL \$91,930.80
- (17) The out-of-district placement for student #48967 at Y.A.L.E. School – Southeast for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$343.64 per diem (180 days)
  - Extended School Year Tuition \$343.64 per diem (30 days)
  - TOTAL \$72,164.40
- (18) The out-of-district placement for student #5398557697 at Archbishop Damiano School for the 2016/2017 school year.
- School Year Tuition \$239.24 per diem (180 days)
  - TOTAL \$43,063.20
- (19) The out-of-district placement for student #2306820830 at Kingsway Learning Center for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$284.48 per diem (180 days)
  - Extended School Year Tuition \$284.48 per diem (30 days)
  - TOTAL \$59,740.80
- (20) The out-of-district placement and aide for student #48914 at HollyDELL School for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$398.25 per diem (180 days)
  - School Year – 1:1 Aide \$161.00 per diem (180 days)
  - Extended School Year Tuition \$398.25 per diem (34 days)
  - ESY – 1:1 Aide \$161.00 per diem (34 days)
  - TOTAL \$119,679.50
- (21) The out-of-district placement for student #47805 at Pineland Learning Center for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$280.46 per diem (180 days)
  - Extended School Year Tuition \$280.46 per diem (30 days)
  - TOTAL \$58,896.60

- (22) The out-of-district placement for student #2441309591 at Archway School for the 2016/2017 school year.
- School Year Tuition \$199.20 per diem (180 days)
  - TOTAL \$35,856.00
- (23) The out-of-district placement and aide for student #1092409748 at Bancroft School for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$318.41 per diem (180 days)
  - School Year – 1:1 Aide \$176.00 per diem (180 days)
  - Extended School Year Tuition \$318.41 per diem (32 days)
  - ESY – 1:1 Aide \$176.00 per diem (32 days)
  - TOTAL \$104,814.92
- (24) The out-of-district placement and aide for student #4332378810 at the LARC School for the 2016/2017 school year and extended school year 2016.
- School Year Tuition \$241.33 per diem (180 days)
  - School Year – 1:1 Aide \$125.00 per diem (180 days)
  - Extended School Year Tuition \$241.33 per diem (30 days)
  - ESY – 1:1 Aide \$125.00 per diem (30 days)
  - TOTAL \$76,929.30
- (25) The out-of-district placement for student #7319299870 at Archbishop Damiano School from April 18 – May 12, 2016 at a total cost to Waterford of \$4,242.24.

**3. COMMUNITY (9000)**

- a. Action Item(s) – No action at this time.

**B. BUSINESS**

**1. FINANCE (6000)**

- a. Action Item(s)

A motion was made by Carol Friant, seconded by Fran DiRocco and carried by unanimous roll call vote to approve the following:

- (1) Expense Account Adjustment Analysis (Account transfers) as attached.
- (2) Payment of Bills and Claims as attached.

• May – 1 <sup>st</sup> Bill List	\$ 90,254.76
	<u>619.38</u>
	\$90,874.14
• Hand checks	\$ 3,060.00
	1,164.04
	<u>89.77</u>
	\$ 4,313.81
• Nutri-Serve	\$ 26,413.83
• May – 2 <sup>nd</sup> Bill List	\$ 1,520,605.43
Health	<u>135,383.39</u>
	\$ 1,655,988.82
• Fixed Assets - Cutoff in February	\$ 19,401.34

- (3) Investment Report as attached.

- (4) Cash Receipts and Disbursements Report in accordance with 18A:17-36 and 18A:17-9 for the month of March, 2016, as attached. The Cash Receipts and Disbursements Report and the Board Secretary's Report are in agreement.
- (5) Report of the Board Secretary in accordance with 18A:17-36 and 18A:17-9 for the month of March, 2016 as attached.
- (6) School Age Child Care (SACC) Financial Statement for the months of March, 2016 as attached.
- (7) Student Activity Fund General Ledger as attached.
- (8) Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Waterford Township Board of Education certifies that as of March 31, 2016 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account of fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- (9) Nutri-Serve Food Management/Waterford Township School District Financial Statement for the month of March, 2016 as attached.
- (10) The renewal of Delta Dental insurance coverage from July 1, 2016 through June 30, 2017 with a 2% increase at the following rates:
- |              | <u>Monthly</u> |
|--------------|----------------|
| • Advantage: |                |
| One Party    | \$ 60.48       |
| Family       | 183.17         |
| • Premier:   |                |
| One Party    | \$ 60.26       |
| • Preferred: |                |
| One Party    | \$ 48.20       |
- (11) The renewal of Delta Dental Flagship insurance coverage from July 1, 2016 through June 30, 2017 with a 1.5% increase at the following rates:
- |               | <u>Monthly</u> |
|---------------|----------------|
| • One Party   | \$ 27.21       |
| • Two Party   | 51.83          |
| • Three Party | 83.71          |
- (12) A General Services Contract with the Camden County Educational Services Commission to provide the following services on an as needed basis:
- Transportation
  - Child Study Team Services
  - Related Services
  - Educational Services
  - Substitute Nursing Services
  - Home Instruction
- (13) A Consortia Agreement Between Waterford Township School District, a New Jersey School District, and the Educational Information & Resource Center (EIRC).



**2. PROPERTY (7000)**

- a. Action Item(s) – No action at this time.

**3. OPERATIONS (8000)**

A motion was made by Carol Friant, seconded by Roseanna Iles and carried by unanimous consent to approve the following:

a. Action Item(s)

- (1) A 2015/2016 Joint Transportation Agreement – To and From School – with the Hamilton Township Board of Education to transport one (1) student to Hammonton High School from April 11 – June 30, 2016 at a cost to Hamilton of \$2,205.00.
- (2) A 2015/2016 Joint Transportation Agreement – To and From School – with the Washington Township Board of Education to transport one (1) student to Thomas Richards School from November 13, 2015 – June 30, 2016 at a cost to Washington Township of \$560.
- (3) A 2015/2016 Joint Transportation Agreement – To and From School – with High Point Regional School District to transport one (1) student to The Archway School from July 1, 2015 – August 19, 2015 at a cost to High Point of \$1,185.00.
- (4) A 2015/2016 Joint Transportation Agreement – To and From School – with Pemberton Township Board of Education to transport one (1) student to Waterford Elementary School from September 1, 2015 – March 29, 2016 at a cost to Pemberton of \$393.75.
- (5) A 2015/2016 Joint Transportation Agreement – To and From School – with Pemberton Township Board of Education to transport one (1) student to Hammonton Middle School from September 1, 2015 – March 29, 2016 at a cost to Pemberton of \$500.00.
- (6) A 2015/2016 Joint Transportation Agreement – To and From School – with Middletown Township Board of Education to transport one (1) student to Waterford Elementary School from March 11 – June 30, 2016 at a cost to Middletown of \$325.00.
- (7) A 2015/2016 Joint Transportation Agreement – To and From School – with Plainfield Public School District to transport one (1) student to Hammonton Middle School from April 14 – June 30, 2016 at a cost to Plainfield of \$230.00.
- (8) A 2015/2016 Joint Transportation Agreement – To and From School – with Plainfield Public School District to transport one (1) student to Hammonton High School from September 9, 2015 – June 30, 2016 at a cost to Plainfield of \$576.00.
- (9) A 2015/2016 Joint Transportation Agreement – To and From School – with Camden City Board of Education to transport one (1) student to Waterford Elementary School from November 13, 2015 – June 30, 2016 at a cost to Camden of \$414.00.
- (10) A 2014/2015 Joint Transportation Agreement – To and From School – with Pemberton Township Board of Education to transport one (1) student to Waterford Elementary School from March 30 – June 30, 2015 at a cost to Pemberton of \$135.00.

- (11) A 2014/2015 Joint Transportation Agreement – To and From School – with Pemberton Township Board of Education to transport one (1) student to Hammonton Middle School from March 30 – June 30, 2015 at a cost to Pemberton of \$157.50.
- (12) The renewal of a food service management contract for Nutri-Serve Food Management, Inc. at the flat rate of \$28,000 for the 2016/2017 school year. The contract reflects no increase from the 2015/2016 school year.
- (13) A Student Transportation Contract Renewal with First Student Transportation for the 2016/2017 school year at a cost of \$1,332,586.80, which is a .57% increase from the current year.

**C. PERSONNEL**

**1. ADMINISTRATION (1000)**

a. Action Item(s)

A motion was made by Maria Yeatman, seconded by Roseanna Iles and carried by unanimous roll call vote to approve the following:

- (1) Correction to the 2016/2017 salary for Julie Lyons, Supervisor of Curriculum & Instruction, (previously approved at the May 4, 2016 board meeting) to \$86,700.

A motion was made by Terri Chiddenton, seconded by Kim Hurley and defeated by a 5 “No,” 4 “Yes” vote [Voting “No”: Fran DiRocco, Roseanna Iles, Eva Suriani, Robert Walsh, Maria Yeatman; Voting “Yes”: Terri Chiddenton, Carol Friant, Dan Hoover, Kim Hurley) to rescind the vote transferring Fred Hair to the Thomas Richards School and Patrick Davidson to the Waterford Elementary School for the 2016/2017 school year.

**2. TEACHING STAFF MEMBERS (3000)**

a. Action Item(s)

A motion was made by Dan Hoover, seconded by Roseanna Iles to approve items #1 through #9.

A motion was made by Dan Hoover, seconded by Roseanna Iles to rescind that motion.

A motion was made by Carol Friant, seconded by Roseanna Iles and carried by unanimous roll call vote to approve items #1 through #7 and item #9.

- (1) Travel Expenditure Resolution as attached.
- (2) Steven Imperiale, a student from Rowan University, for a Master of Science in Teaching Clinical Internship I & II – Full Year, both the Fall 2016 and Spring 2017 semesters, with Mrs. Alex Handzus, grade 3 teacher at the Thomas Richards School.
- (3) Summer Curriculum Writing – Projected total extra time \$8,662.50 to be paid out of Curriculum account #11-000-221-104-05.

ELA      Revising 4-6 Writing Curriculum      July 25-29 (9:00-12:30)  
6 Teachers: Candice Michelini, Ashley Power, Chelsea Macauley,  
Alex Handzus, Idalis Williams, Jamie Stephan  
(5 days, 3.5 hours/day; total cost: \$2,625.00)

Note: The committee will be streamlining the Wonders writing curriculum to ensure that teachers have the time to realistically implement the writer's workshop component with a common set of objectives/teaching points.

ELA      Finishing 4-6 Year-at-a-Glance      June 29-30 (9:00-12:30)  
4 Teachers: Candice Michelini, Ashley Power, Dana King,  
Lauren Ingemi  
(2 days, 3.5 hours/day; total cost: \$700)

Note: completion of these documents will allow us to have Year-at-a-Glance and Standards Correlations Matrices for all ELA curriculum, K-6.

Social Studies      Curriculum Writing, Grades 2-6  
August 15-19 (9:00-12:30)  
5 Teachers: Maggie Johnson, Jessica Mark, Georgiann Raso,  
James Moore, Mary Low  
(5 days, 3.5 hours/day; total cost: \$2,187.50)

Note: Instead of purchasing a new program, we plan to pool existing resources and create a scope/sequence that allows for greater consistency and avoids repetition or "missing" topics when students feed into Hammonton (as Hammonton has changed its SS curriculum and ours does not currently reflect those changes).

Science      6<sup>th</sup> Grade Curriculum Writing  
August 16-19 (9:00-12:30)  
4 Teachers: Deb Parker, Carol Young, Trish Chance, Alana Catania  
(4 days, 3.5 hours/day; total cost: \$1,400.00)

Note: We will be working to create the NGSS-aligned curriculum as per the NJDOE's requirement of Fall 2016 implementation.

Math      Realignment of enVision to NJ Model Curriculum  
July 25-28 (9:00-12:30)

5 Teachers: Jessica Borman, Ali Schafer, Mary Campanella,  
Christine Manna, Katie Fitzpatrick  
(4 days, 3.5 hours/day; total cost: \$1,750.00)

Note: This will allow us to create a scope and sequence that is better aligned with the NJ Common Core standards and in a sequence that will better prepare students for the PARCC test. Benchmarks will also be revised.

- (4) Correction to the 2016/2017 salary for Dawn Alter, Nurse, (previously approved at the May 4, 2016 board meeting) to Step 6.MA - \$58,728.
- (5) Based on the recommendations of the SciP and DEAC committees, the Danielson 2013 evaluation tool for certificated staff for the 2016/2017 school year.
  - Short Observations: domains 2 and 3 (with the exception of 2e)
  - Long Observations: domains 1-4 (all)
- (6) To correct the salary of Colleen Kalusa retroactively to acknowledge a Master's Degree:
  - 4/16/2015 through 6/30/2015 - Step 1, \$54,750 prorated
  - 9/1/2015 through 6/30/2016 - Step 1, \$54,750
  - 9/1/2016 through 6/30/2017 - Step 2, \$56,328

- (7) To approve position additions and deletions per Policy #3111 as attached.
- (9) Resolution approving a Leave of Absence for Jennifer Ervolini as attached.

A motion was made by Dan Hoover, seconded by Fran DiRocco to approve item #8. The roll call vote was started but not completed.

The board then took a recess.

A motion was made by Maria Yeatman, seconded by Roseanna Iles and carried by unanimous consent to come out of recess.

A motion was made by Terri Chiddenton, seconded by Kim Hurley and carried by unanimous consent to go into closed session to finish a discussion not completed from a previously approved resolution, 8:45 p.m.

A motion was made by Carol Friant, seconded by Dan Hoover and carried by unanimous roll call vote to return to open session, 9:39 p.m.

A motion was made by Dan Hoover, seconded by Roseanna Iles to approve item #8. It was defeated by a 5 "No," 4 "Yes" vote [Voting "No": Terri Chiddenton, Carol Friant, Dan Hoover, Kim Hurley, Eva Suriani; Voting "Yes": Fran DiRocco, Roseanna Iles, Robert Walsh, Maria Yeatman].

### **3. SUPPORT STAFF MEMBERS (4000)**

A motion was made by Roseanna Iles, seconded by Carol Friant and carried by unanimous roll call vote to approve the following:

- a. Action Items(s)
  - (1) Accepting, with regret, the retirement letter of Joan Caterina, Secretary at the Thomas Richards School, effective July 31, 2016.
  - (2) Support Staff members for the 2016/2017 school year as attached.

### **D. POLICY COMMITTEE**

A motion was made by Kim Hurley, seconded by Carol Friant and carried by unanimous consent to approve the following, with Policy #0167 being corrected:

1. Action Item(s)
  - a. The following new/revised policies (second reading) as attached.
    - Policy #0164 – Conduct of Board Meeting
    - Policy #0167 – Public Participation in Board Meetings
    - Policy #5111 – Eligibility of Resident/Non-resident Students
    - Policy #5310 – Health Services
    - Policy #5330.01 – Administration of medical Marijuana
    - Policy #8462 – Reporting Potentially Missing or Abused Children
    - Policy #8550 – Outstanding Food Service Charges

### **E. BYLAWS (0000)**

1. Action Item(s)

A motion was made by Terri Chiddenton, seconded by Kim Hurley and carried by unanimous consent to approve the following:

- a. Group registration at the 2016 New Jersey School Boards Association Conference at a cost of \$1,400. Group registration includes school board members, the business administrator, superintendent, facilities manager, curriculum coordinator and technology director.

**F. TECHNOLOGY**

1. Action Item(s) – No action at this time.

**G. REPORTS**

1. Legislation – Dan Hoover gave a report on PARCC.
2. Camden County School Boards Association – Maria Yeatman gave an oral report.
3. New Jersey School Boards Association – Terri Chiddenton gave an oral report.
4. Camden County Educational Services Commission – Kim Hurley reported there will be a meeting on June 1, 2016.
5. Hammonton – Terri Chiddenton gave an oral report.
6. Board President – No report at this time.

**VIII. OLD BUSINESS**

- A. Action Item(s) – No action at this time.

**IX. NEW BUSINESS**

- A. Action Item(s) – No action at this time.

**X. MEETING OPEN TO THE PUBLIC.** The following people addressed the board at this time:

Diane Labine, Oakwood Lane – Board has an important job.

Eddie Fisher, Tremont Avenue – Letter damaged our image; Can't be undone.

Dali Kilpatrick – Some board members don't know what they are doing; Superintendent lied in the letter; New letter should go out; Should be proud of the district; Recall will start.

John Agoston – Is social media appropriate for staff?

**XI. MEETING ADJOURNED**

A motion was made by Carol Friant, seconded by Kim Hurley and carried by unanimous consent to adjourn, 10:15 p.m.

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Daniel J. Fox  
School Business Administrator/Board Secretary

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